GOVERNMENT OF GOA, DAMAN & DIU GENERAL STATISTICS DEPARTMENT PANAJI - GOA

31st December, 1970 10th Pausa, 1892

CIRCULAR

Sub: Enforcement of the Registration of Births and Deaths Ast 1969, (No.18 of 1969)

The Government of India has appointed the 1st January 1971, as the date on which the Registration of Births and Deaths Act, 1969 (18 of 1969) shall come into force in the whole of the Union Territory of Goa, Daman and Diu.

The Registration of births and deaths will be done free of charge from 1st January 1971 in the following cases.

- (a) In a Municipality
 - (i) Within seven days from the date of birth or still-birth, and
 - (ii) Within three days from the date of death;
- (b) In any other area:-
 - (1) Within fourteen days from the date of birth or still-birth, and
 - (2) Within seven days from the date of death.

Any birth or death of which information is given to the Registrar after the expiry of the period specified above, but within thirty days of its occurrence, shall be registered on payment of a late fee of rupee one.

Any birth or death of which information is given to the Registrar after thirty days but within one year of its occurrence, shall be registered only with the written permission of the officer prescribed in this behalf and on payment of a late fee of rupees three and production of an affidavit made before a notary public or any other officer authorized in this behalf.

Any birth or death which has not been registered within, one year of its occurrence, shall be registered only on an order of a first class Magistrate or a Presidency Magistrate and on payment of a late fee of rupees five.

All the primary registering authorities are, therefore, requested to rollow the above rules with effect from 1st January 1971.

(S. K. Gandhe)
Chief Registrar, Births & Deaths, and
Director of Statistics

To:-

1. The Head of the Notary Services Panaji.

- 2. The Collectors of Goa and Daman districts and the Civil Administrator, Diu.
- 3. The Deputy Collectors, Panaji and Margaon.
- 4. All the B.D.Os./Mamlatdars.
- 5. All the Civil Registry offices.
- 6. All the Panchayat Secretaries.
- 7. The Dean, Goa Medical College, Panaji.
- 8. The Assistant Dean, Ribandar Hospital.
- 9. Women Welfare centre, Merces, Goa.
- 10. Regidors of Panaji, Ribandar, Santa Cruz, Merces, Caranzalem and Se.
- 11. Assistant Registrar, Outpost Brankavora, Diu.
- 12. Health Centre, Daman.
- 13. Health Centre, Diu.

Copy for incormation to:

- 1. The Chief Secretary, Government of Goa, Daman & Diu, Panaji.
- 2. The Development Commissioner, do -
- 3. The Law Secretary, Govt. of Goa, Daman and Diu, Panaji.
- 4. The Director of Accounts, Panaji.

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(DE)

Directorate of Planning, Statistics & Evaluation Government of Goa,

4th Lift, 3rd Floor, Junta Annex, Panaji, Goa – 403001 Phone:(0832) 2225983 Fax: (0832) 2424250

No. DPSE/RBD/SUPPLY-INF/2010

Dated: 07/12/2010

NOTIFICATION

Sub: Issue of Births and Deths Certificates available on Central Server/ State Repository by a Registration Authority of any jurisdiction across Goa.

The Government has decided to make available the copies or certificates of Births and Deaths of all the citizens on the Central Server/State Repository so as to ensure easy availability of these documents on demand any where in Goa irrespective of any jurisdiction across Goa.

The copies of Certificate of Birth and Death means a copy of the certificate which has already been issued at the time of occurrence of the event or immediately after the occurrence of the event by a Registration Authority in his jurisdiction. The Birth and Death Certificates which are issued by the registration authorities concerned initially at the time of occurrence or after the occurrence of the event as the case may be and which are issued as a result of registration of the event are beyond the scope of this notification.

In other words, once a Certificate of Birth and Death has been prepared and issued to a citizen upon occurrence of the event, the copies of such Certificates of Birth and Death can be issued by any Registration Authority irrespective of the jurisdiction, in order to avoid much inconvenience recently causing to the Goan Citizens.

All the Registration Authorities at all the Municipalities/Panchayats in Goa should, henceforth issue copies of Certificate of Birth and Death which have already been registered, to a Citizen on demand irrespective of the jurisdiction. These Registration Authorities should download such Certificates of Birth and Death from the Central Server for the purpose.

By Order in the name of Governor of Goa

(Anand Sherkhane)
Director

cum

No. DPSE/RBD/VII/MISC-68/2013 Government of Goa. Directorate of Planning, Statistics & Evaluation, Panaji – Goa.

Dated: 19/03/2013

CIRCULAR

It has been observed by this directorate that, while issuing a birth certificate (for the years 1914 to 1970) in cases where the records are not available with the Sub-registrar of births and Deaths due to mutilated conditions, the Sub-Registrar rightly issues a birth certificate, based upon a copy of a old birth certificate submitted by the concerned public member for the purpose and the said copy of birth certificate carries a remark.

The said remark is generally not acceptable to various authorities such as Passport Office and hence the member of general public are found shuttling from the Office of the Chief Registrar of Births and Deaths to the Office of the Sub-Registrar concerned, which causes much inconvenience and hardships to public members.

In view of the foregoing, following directions are issued to the Sub-Registrar of Births and Deaths, Office of the Civil Registrar cum Sub-registrar, across the State of Goa:

- 1. Birth certificate should be issued promptly based upon the copy of the old birth certificate submitted by a public member.
- 2. The said copy of birth certificate could be the original/photo copy duly attested by a Gazetted officer or self attested.
- 3. The new birth certificate should not carry remark in the remark column in form No. 5 of the birth certificate.
- 4. An affidavit should be obtained from the applicant indicating that the copy of the old birth certificate which is produced by her/him is without any tampering/alteration on the part of the public member or anyone else of whatsoever nature.
- 5. A draft affidavit enclosed herewith should be pasted on the notice board, in the offices of all the Civil Registrar –cum- Sub Registrar.
- 6. A Copy of this circular should also be pasted on the notice board of the office of all the Civil Registrar cum Sub-Registrar.



DRAFT AFFIDAVIT

1, Shri/Silit, 1/0 aged, do nereby on solenning
affirm & state and oath as under:
1. I say that I am in possession of my birth certificate registered under
no, with the Sub-Registrar of Births and Deaths, Office of the Civil
Registrar cum Sub-Registrar,
2. I say that the said birth is the Original/Photocopy/Notarized/self
attested/ attested by a Gazetted officer copy of my birth certificate.
3. I say that all the entries in the birth certificate are without any
tampering/alteration of whatsoever nature by myself or any of other
person.
4. I say that I undertake to indemnify the Sub-Registrar of births and
deaths, Office of the Civil Registrar cum Sub-Registrarand
the Chief Registrar of Births and Deaths, Goa against any
litigation/suit/complaint of whatsoever nature by any person/legal
heirs/relatives claiming that the birth certificate in my possession to be
false/tampered/altered.
5. I say that I am swearing this affidavit to produce before the Sub-
Registrar of Births and Deaths, Office of the Civil Registrar cum Sub-
Registrar, to obtain my birth certificate without remark.
6. I say that whatever stated above is true & correct to the best of my own
knowledge and nothing is false or has been concealed.
Solemnly affirm on this day at
Date:
Place:

Deponent

NO.DPSE/RBD/VII/MISC-68/2012/533/Government of Goa,
Directorate of Planning,
Statistics and Evaluation,
Panaji Goa.

Date: 21/07/2012

CIRCULAR

The names of grandparents were not being inserted in the birth certificate of children who were born between the year 1971-1978 as the Form No.5 i.e. birth certificate as provided in the Registration of Births and Deaths Act 1969 had no such Provisions.

The Registration of Births and Deaths Act, 1969 was amended subsequently and the columns were made to insert the grandparents name in the birth certificate of children thereafter w.e.f. the year 1979.

In the above matter, it has been observed that inspite of clear instruction issued to the Registrar of Births and Deaths of different Village Panchayats during annual refreshers training course, the members of general public while obtaining a copy of Birth Certificate for the year 1970-78 are issued Birth Certificate without entering the name of grandparent's.

Since, this directorate is of vehement opinion that any act is amended to cope up with the needs of general public and the beneficiary of the aforementioned amendment should not only be the people who were born after the year after 1978 but also those who were born between the years 1971-1978.

In view of foregoing paras, all Registrars and CRS (Civil Registration System) functionaries shall allow for insertion of grandparents names in the birth certificate of children who were born between 1971-1978 and now seeking copy of the same. However, the Registrars shall obtain the relevant documents upto their satisfaction.

(Anand Sherkhane, IES)
Director (Planning & Statistics)
Chief Registrar of Births and Deaths

To,

- 1) All the Registrar of Births and Deaths.
- 2) All the Sub-Registrar of Births and Deaths, Office of the Municipalities.
- 3) The Sub-Registrars of Births and Deaths, Office of the Civil Registrar cum Sub-Registrar of all Talukas.
- 4) All the Addl District Desister

1. Amendment of Clause 28 of said scheme.— The following proviso shall be added below Clause 28 of the said scheme:—

"Provided that in deserving cases the Scrutiny and Sanctioning Committee may sanction an amount of upto rupees two crores for one infrastructure project with prior approval of Finance Department:

Provided further that such cases shall not exceed more than 10% of the total proposals received under the Scheme."

The above amendments shall come into force on the date of publication of this Notification in Official Gazette.

The amendments to the scheme are published with the concurrence of the Department of Finance, Government of Goa conveyed vide U. O. No. 2274/F dated 9-05-2014.

By order and in the name of the Governor of Goa

Narayan S. Navti, Director & ex officio Additional Secretary (PR).

Panaji, 13th November, 2014.

Department of Personnel

Notification

1/49/76-PER (Pt.II)

Read: Government Notification No.1/49/76-PER (Pt.II) dated 16-10-2012, published in the Official Gazette, Series I No. 29 dated 18-10-2012.

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in consultation with the Goa Public Service Commission conveyed vide its letter No. COM/II/13/54(1)/2014/1867 dated 7-11-2014, the Governor of Goa is hereby pleased to make the following amendment to

the Recruitment Rules for Group 'A' and 'B' posts in various Departments under the Government of Goa, as follows:-

In the Schedule annexed to the Recruitment Rules for various Group 'A' and 'B' posts under the Government of Goa, for the existing entry prescribing age limit in the relevant column, the following entry shall be substituted, namely:—

"Not exceeding 42 years (relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Government)".

Note: (1) This shall not be applicable to Group 'A' and 'B' posts wherever the present age limit is above 40 years.

(2) This Notification shall come into force from the date of its publication in the Official Gazette and shall remain in force for a period of one year from the date of its commencement.

By order and in the name of the Governor of Goa.

Yetindra M. Maralkar, Additional Secretary (Personnel).

Porvorim, 12th November, 2014.

Department of Planning, Statistics & Evaluation

Directorate of Planning, Statistics & Evaluation

Notification

DPSE/RBD/VII/Inclu-Name/Sec 14/2014/5834

In exercise of the powers conferred by section 30 of the Registration of Births and Deaths Act, 1969 (18 of 1969) the Government of Goa with the approval of the Central Government hereby makes the following rules to amend the Goa Registration of Births and Deaths Rules, 1999, namely:—

1. (i) These rules may be called the Goa Registration of Births and Deaths (Amendment) Rules, 2014.

- (ii) These rules shall come into force on the date of their publication in the Official Gazette.
- 2. In the State of Goa, Goa Registration of Births and Deaths Rules, 1999 (thereinafter called the principal rule).
- 3. Rule 10: Period for the purpose of section 14.— (1) Where the birth of any child has been registered without a name, the parent or guardian of such child shall, within 12 months from the date of registration of the birth of child, give information regarding the name of the child to the Registrar either orally or in writing:

Provided that, if the information is given after the aforesaid period of 12 months, which shall be reckoned:

The sub-rule 1(i & ii) of Rule 10 shall be substituted, namely:—

- (i) In case where the registration had been made *Prior* to the date of commencement of the Registration of Births and Deaths (Amendment) Rules 1999, further five years period from the date of commencement of this rule (i.e. Rules 2014) shall be given. In respect of those cases, where 15 years period from the date of registration has not yet been completed, they shall be allowed to avail the 15 years period or
- (ii) In case where the registration is made after the date of commencement of the Registration of Births and Deaths (Amendment) Rules, 2014 the period of 15 years from the date of such registration, subject to the provision of sub-section (4) of section 23, the Registrar shall—
 - (a) if the register is in his possession forthwith enter the name in the relevant column of the concerned form in the birth register on payment of a late fee of rupees five;
 - (b) if the register is not in his possession and if the information is given orally, make a report giving necessary particulars, and if the information is given in writing,

forward the same to the officer specified by the State Government in this behalf for making the necessary entry on payment of a late fee of rupees five.

(iii) There will be no change in the provision of sub-rule (2) of Rule 10.

By order and in the name of the Governor of Goa.

Anand Sherkhane, Director-cum-Chief Registrar of Births and Deaths.

Panaji, 7th October, 2014.

Department of Public Health

Order

5/3/2011-I/PHD/6063

Sanction of the Government is hereby accorded for the revival of the two (2) posts of Designated Officer in the pay scale of PB-3 Rs. 15600-39100/- plus Rs. 5400/- Grade Pay, created vide Order No. 5/3/2011-I/PHD dated 9-7-2012 attached to the Directorate of Food & Drugs Administration, Bambolim-Goa, with immediate effect.

The expenditure towards the pay and allowances shall be debitable under the Budget Head: 2210—Medical and Public Health; 06—Public Health; 104—Drugs Control; 02—Strengthening of Food and Drugs Administration (Plan).

This issues with the approval of the Administrative Reforms Department vide their U. O. No. 1325/F dated 23-9-2014 and the concurrence of the Finance (Rev. & Cont.) Department under U. O. No. 1445265 dated 28-10-2014.

By order and in the name of the Governor of Goa.

Maria Semora Desouza, Under Secretary (Health-II).

Porvorim, 5th November, 2014.



Government of Goa

Directorate of Planning, Statistics and Evaluation,

Pt. Deendayal Upadhay Bhavan, Near Pundalik Devasthan, Alto-Porvorim, Bardez, Goa – 403521 Phone: (0832) 2417443 Fax: (0832) 2417437

No.DPSE/RBD/CIR/2015 4414

Dated: 07/10/2015

Circular

Sub: Procedures for registration of birth of orphan/abandoned children

The Registrar General India has issued guidelines on procedures for registration of birth of orphan/abandoned child under Section 3(3) of the Registration of Births and Deaths (RBD) Act 1969 which is as follows:

The in-charge or caretaker of the concerned institution in case of children in orphanage or similar institution and the guardian in case of children outside such institutions are responsible for reporting the birth event to the concerned Registrar of births and deaths under Section 8 of the Registration of Births and Deaths, [RBD] Act, 1969. In such cases, details of the birth such as place of birth, date of birth, name of parents may or may not be known.

- [a] In case the place of birth of the orphan child is not known, the place where the orphanage is located or the child is residing may be treated as the 'place of birth' of the child.
- [b] In case the date of birth of the child is not known, the age may be determined by the Chief Medical Officer [CMO] having jurisdiction over the area where the orphanage is located or the child is residing and a probable date of birth assigned. The date of birth as assigned by the CMO can be taken as the date of birth and entered in the Birth Reporting Form.
- [c] In case the name[s] of parent[s] are known to in-charge of the institution/guardian, enter the same in the birth reporting form. In case the name[s] of parent[s] are not known, the column for name[s] of parents shall remain blank in birth reporting form.
- [d] If the child is admitted through 'Surrender Deed', the respective orphanage should obtain birth certificate from the parents concerned in order to avoid duplication. If birth was not registered earlier, the orphanage shall report the details of the child for birth registration as mentioned above.
- [e] In case the name of the child is known, the same may be given in the Birth Reporting Form. In case the same is not known, the person in charge of

the orphanage/guardian shall give a name to the child and record the same in the Birth Reporting Form.

[f] In cases of delayed Registration, the procedure laid down in Section 13 [1], [2] and [3] may be followed.

[g] It would be the duty of the in charge of the orphanage/guardian to get the birth of children under their care registered as early as possible.

[h] The concerned Registrar of Births and Deaths having jurisdiction over the area where the orphanage is located or where the orphan is residing shall register the birth reported based on the particulars provided in the Birth Reporting Form.

[i] The birth certificate of the child may be issued after registration and the term 'orphan child' shall not be written in the birth certificate.

In view of above, you are kindly instructed to inform the Registrar/sub Registrar of Births and Deaths within your jurisdiction to follow above directions for strict compliance.

Anand Sherkhane IES

Chief Registrar of Births and Deaths

To,
The Block Development Officer,
Office of Block Development Office
Taluka, Goa.



Government of Goa

Directorate of Planning, Statistics and Evaluation,

Pt. Deendayal Upadhay Bhavan, Near Pundalik Devasthan, Alto-Porvorim, Bardez, Goa – 403521 Phone :(0832) 2417443 Fax: (0832) 2417437

No.DPSE/RBD/CIR/2015/44/7

Dated: 28/10/2015

Circular

Sub: Hon'ble Supreme Court Judgement regarding registration of birth of a child in case of single parent / unwed mother.

The Office of the Registrar General, India, New Delhi vide its letter No. 1/12/2014-VS (CRS)1584 dated 21/07/2015 has issued instruction regarding Hon'ble Supreme Court Judgment on registration of birth of a child in case of single parent / unwed mother. (Copy annexed)

You are kindly instructed to inform the Registrar/sub Registrar of Births and Deaths within your jurisdiction to kindly take into consideration of above direction for strict compliance and ensure that no one is denied birth registration of a child of a single parent / unwed mother.

Anand Sherkhane IES

Chief Registrar of Births and Deaths

Enclosure: As above

To,
The Block Development Officer,
Office of Block Development Office,
Taluka, Goa.



Government of Goa

Directorate of Planning, Statistics and Evaluation,

Pt.Deendayal Upadhay Bhavan, Near Pundalik Devasthan, Alto-Porvorim, Bardez, Goa – 403521 Phone :(0832) 2417443 Fax: (0832) 2417437

No.DPSE/RBD/CIR/2015 4349

Dated: 14/10/2015

Circular

It may be noted that the attestation of documents of Foreign Citizens of Goan origin required for submission to Indian Mission abroad was considered by the Government and accordingly the Chief Secretary directed the District Collector to verify & attest the signatures of the Registrar/Sub Registrar of Births and Deaths responsible for issuing original Certificates.

However, signatures of the Registrars/ Sub Registrars have not been recorded in the office of the Collector. It is also observed that some of the Registrars/ Sub Registrars do not write their name below their signature on Births and Deaths Certificates.

In view of above, you are kindly advised to inform the Registrar/ Sub Registrar of Births and Deaths under your jurisdiction to direct them to write their name below their signature on Births & Deaths Certificates and also to provide their specimen signature to the respective Collectorate office, so as to facilitate Collector/ Collectors to verify and attest the Certificates issued by the respective Registrars/ Sub Registrars who have been notified as the 'Competent Authority' by the Government.

The above requires to be complied within 15 days under intimation to this office.

Anand Sherkhane IES

Chief Registrar of Births and Deaths

To,
The Block Development Officer,
Office of Block Development Office,
Taluka, Goa.

and Deaths Act, 1969 (Central Act No. 18 of 1969) (hereinafter referred to as the Act) as published in the Official Gazette, Series I No. 24 dated 11th September, 1969 and brought into force w.e.f. 01-01-1971, the Government is pleased to appoint the following officers for the discharge of such functions conveyed to them by the above Act and Rules framed thereto and any other directions received from either Government or State Chief Registrar of Births & Deaths for implementation of the said Act. This work will be in addition to their own duties.

Designation of authorized Officer	Designation under the Ac	Jurisdiction t
Medical Superinten- dent, Medical College, Bambolim-Goa	0	For the entire unit of Goa Medical College, Bambolim-Goa.
Civil Registrar-cum- -Sub-Registrar of all talukas	Registrar of Births and Deaths	For Births and Deaths records available with the respective office.

By order and in the name of the Governor of Goa.

Vikas S. N. Gaunekar, Director/Chief Registrar (Births and Deaths).

Porvorim, 28th October, 2016.

Department of Power

Office of the Chief Electrical Engineer

Order

No. CEE/Estt-31-25-88/GPSC/4027

In exercise of the powers conferred under Clause 5 of Recruitment Rules, Government is pleased to grant relaxation in regular service for a period of 4 months and 22 days as on 13-10-2016 to Shri Radhakrishna J. Keny and Smt. Reshma Mathew, Executive Engineers (Elect.) on regular basis and Smt. Reshma Mathew now holding the post of Superintending Engineers (Elect.) on ad hoc basis, for the purpose of eligibility for promotion to the post of Superintending Engineer (Elect.) on regular basis.

2. This issues with the approval of Goa Public Service Commission as conveyed vide their letter No. COM/II/11/16(2)/2012/1113 dated 13-10-2016.

By order and in the name of the Governor of Goa.

Laxmikant D. Kolvekar, Chief Electrical Engineer & ex officio Additional Secretary.

Panaji, 25th October, 2016.

——◆◆◆—— Department of Public Health

Order

No. 47/4/2006-I/PHD/P.F. I

On the recommendation of the Goa Public Service Commission conveyed vide their letter No. COM//II/12/24(3)/2016 (Part file)/257 dated 17-08-2016, Government is pleased to declare satisfactory completion of probation period as well as confirmation of the following Medical Officers under Directorate of Health Services with immediate effect:

		to the second		
Sr. No.	Name of the Medical Officers	Date of appointment order	Date of completion of probation period	
1	2	3	4	
1.	Dr. Maitreyee Kamat alias Ghoshal	28-06-2012	16-07-2014.	
2.	Dr. Anuja Vishal Naik	28-06-2012	01-07-2014.	
3.	Dr. Shraddha Ashok Mahale alias Fatarpekar	28-06-2012	06-07-2014.	
4.	Dr. Sankesh Vithal Fadte	28-06-2012	13-08-2014.	
5.	Dr. Amita Ashvek Naik alias Kalangutkar	28-06-2012	13-08-2014.	
6.	Dr. Vaman Pandurang Polle	28-06-2012	10-07-2014.	
7.	Dr. Mira Amit Tamba	28-06-2012	28-06-2014.	
8.	Dr. Varsha Vasant Gunjikar alias Naik	28-06-2012	08-07-2014.	
9.	Dr. Harisantosh Nagendra Nagarali	28-06-2012	05-07-2014.	
10.	Dr. Prashila Tulshidas Gaude	28-06-2012	08-07-2014.	
11.	Dr. Sneha Harichandra Gaude	28-06-2012	15-07-2014.	



Government of Goa Directorate of Planning, Statistics and Evaluation,

Office of the Chief Registrar of Births and Deaths
Pandit Deendayal Upadhyay Bhavan, Near Pundalik Devasthan,

Pundalik Nagar, Alto-Porvorim, Bardez, Goa – 403521

Website: www.goadpse.gov.in

Phone: (0832) 2417439/35

email: dir-dpse.goa@nic.in

Fax: (0832) 2417443/37

No. DPSE/RBD/CRSR//2016 2815

Dated:07/11/2016

Circular

Sub: Authorization to sign as Registrar of Births and Deaths u/s 7(1) of the RBD Act 1969.

Ref. No: Order No. DPSE/RBD/CRSR/2016/2753 dated 28/10/2016.

Whereas, the Government in exercise of powers conferred under Sub Section (1) of Section 7 of the Registration of Births & Deaths Act, 1969 (Central Act No. 18 of 1969) (herein after referred to as the Act) has vide Order referred above has appointed the following Officers as Registrar of Births & Deaths pertaining to the jurisdiction assigned to them.

Designation of	Designation under	Jurisdiction
Authorized Officer	the Act	
		элесформ ний вышинном да отбитителения дочинательнуть сче хаби чег свои всё достигаций уревный уревный уревный чести свои достигаций уревный у
1. Medical superintendent,	Registrar of Births & Deaths	For the entire
Medical College,		unit of Goa
Bambolim, Goa.	7	Medical College,
		Bambolim, Goa.
2. Civil Registrar cum Sub Registrar of all Talukas.	Registrar of Births & Deaths	For Births and Deaths records available with the respective office.

And that as per provisions of Sub Section 5 of Section 7 of the Act, the above named Registrar may with the prior approval of the undersigned appoint Sub Registrars and assign them any or all of his powers and duties in relation to specified areas within his jurisdiction.

In view of this, it is enjoined upon all the newly appointed Registrar of Births & Deaths i.e. Taluka Civil Registrar and Medical Superintendent of GMC to identify the suitable officials working under them to perform the duties of Sub Registrar and submit the proposal to undersigned for approval within 15 days.

The records of birth and death in the office of Civil Registrar and GMC belong to the respective Departments. The fees towards issuance of records are also credited in the heads of respective Departments. As such it is the responsibility of the respective Department to provide required man power and resources to manage the work. This Department has presently provided some man power only as a stop gap arrangement for which salaries are borne by this Department. This arrangement cannot continue forever and it is therefore requested that the offices of Taluka Civil Registrar and GMC may take necessary steps to arrange required manpower/create the posts within next six months. The excess staff presently deputed by this Department will be withdrawn w.e.f. June 2017. The concerned departments may therefore take time bound action so as not to disrupt the service to the public. In case required suitable action to manage the RBD Section is not initiated before the stipulated deadline, then the concerned department shall be fully responsible for the consequences thereof.

Yours faithfully,

Vikas S.N. Gaunekar
Director/
Chief Registrar of Births and Deaths

Encl: Copy of Order No. DPSE/RBD/CRSR/2016/2753 dated 28/10/2016.

Сору	to:-	
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- 1. The Dean, Goa Medical College and Hospital, Panaji -Goa.
- 2. The Medical Superintendent, GMC, Bambolim -Goa.
- 3. The State Registrar and Notary, Panaji –Goa.
- 4. The Taluka Civil Registrar cum Sub Registrar, Goa.
- 5. The District Collector cum District Registrar of Births & Deaths

 _____ Goa, District Collectorate, _____ Goa.
- 6. The Addl. District Registrar of Births & Deaths, Office of Block Development Officer Goa.
- 7. PA to Secretary (Planning), Secretariat- Porvorim-Goa for kind information.
- 8. Guard File.
- 9. Office Copy

GOVERNMENT OF GOA DIRECTORATE OF PLANNING, STATISTICS AND EVALUATION

OFFICE OF THE CHIEF REGISTRAR OF BIRTHS AND DEATHS

Pandit Deendayal Upadhay Bhavan, Near Pundalik Devasthan, Pundalik Nagar, Alto-Porvorim, Goa – 403521

Website: www. goadpse.gov.in

Phone: (0832) 2417439/35 email: dir-dpse.goa@nic.in Fax: (0832) 2417443/37

No. DPSE/RBD/CRSR/2016 5158

Dated: 12 12 2016

Sub: Authorization to sign as Registrar of Births and Deaths u/s 7(1) of the RBD Act 1969

Ref No. 1) No. DPSE/RBD/CRSR/2016/2753 dated 28/10/2016 2) No. DPSE/RBD/CRSR/2016/2815 dated 07/11/2016

Sir/Madam,

With reference to above referred letters, it is to inform that, under Sub Section 5 of Section 7 of the Registration of Births and Deaths Act, 1969 (Central Act No. 18 of 1969), the Registrar of Births and Deaths, of all talukas offices of Civil Registrar cum Sub Registrar is hereby authorized to appoint any of his Sub Ordinate Official not below the rank of L.D.C. as Sub Registrar of Births & Deaths and assign to him/her any or all of powers and duties in relation to the specified area within the jurisdiction.

Further, Sub Registrar of Births and Deaths is advised to forward the specimen signature to the District Collector, Goa and office of the Chief Registrar of Births and Deaths, Porvorim- Goa for record.

Yours faithfully,

(Vikas S. N. Gaunekar)

Director/

Chief Registrar of Births and Deaths

Encl: - As above

Copy for information to:

The Sate Registrar cum Head of Notary Services, 7th Floor, Shramshakti Bhavan, Patto Plaza, Panaji- Goa.

GOVERNMENT OF GOA DIRECTORATE OF PLANNING, STATISTICS AND EVALUATION

OFFICE OF THE CHIEF REGISTRAR OF BIRTHS AND DEATHS Pandit Deendayal Upadhay Bhavan, Near Pundalik Devasthan, Pundalik Nagar, Alto-Porvorim, Goa – 403521

Website: www. goadpse.gov.in

Phone: (0832) 2417439/35 email: dir-dpse.goa@nic.in Fax: (0832) 2417443/37

No. DPSE/RBD/CRSR/2017/5451

Dated: 12/01/2017

To,
The Civil Registrar cum Sub Registrar,
Office of the Civil Registrar cum Sub Registrar Pernem,
Pernem, Goa.

Sub: Shifting of Births and Deaths records to Archives Department and proposal for authorization to sign as Sub Registrar of Births and Deaths u/s 7(1) of RBD Act 1969.

Ref No.:- Letter No. CRSR/PER/397/2016 dated 24/11/2016

Sir/Madam,

I am to refer to above referred letter from Civil Cum Sub Registrar, Pernem Taluka on the above subject and would like to bring to your notice the factual position as under:-

- 1. The registration of births and deaths for the period upto year 1970 were done by the concerned Taluka office of Civil Registrar cum Sub Registrar. The records so created by the respective office thus belong/owned by the said respective office who is the custodian of the said records. Thus, it is obvious that the said offices who had originally created the documents is bound to preserve/manage as per requirements of rules and provide the mandatory services such of corrections, certified copies etc. to the citizens from time to time.
- 2. As the documents of births and deaths in possession of CRSR for period prior to 1970 are having archival value and needs to be preserved as per Court directions. It is the responsibility of the possessor/owner of the documents to take required remedial steps to act as per directions of Hon. Court in a time bound manner. The Department of Planning, Statistics and Evaluation does not have any space/manpower/expertise etc. to do the said job, nor is it the responsibility of this department to do the said work.

- 3. This Department is only a Nodal Officer and undersigned is a Chief Registrar of Births and Deaths in the State as per mandate given under RBD Act 1969. It is the responsibility of each of the local bodies /concerned Department to maintain and manage their all records of Births and Deaths as is being done by all the local bodies and GMC.
- 4. It is also brought to your kind notice that you being a Taluka Sub office of the department of Registration should place your grievance etc. if any before any HOD and requests you to follow the proper procedure and refrain from requesting this department for manpower/shifting of records etc. Your HOD is competent to guide and help you out in your problems and undersigned cannot interfere into and administrative matters of your office.

This is for your kind information please.

Yours faithfully,

(Vikas S. N. Gaunekar) Director/

Chief Registrar of Births and Deaths

Copy for information to:

- 1) The State Registrar cum Head of Notary Services, office of State Registrar-cum- Head of Notary Services, Panjim, Goa.
- 2) The Taluka Civil Registrar cum Sub Registrar, _____ Goa.

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GOVERNMENT OF GOA

DIRECTORATE OF PLANNING, STATISTICS AND EVALUATION

Pandit Deendayal Upadhay Bhavan, Near Pundalik Devasthan, Pundalik Nagar, Alto-Porvorim, Goa – 403521

Website: www. goadpse.gov.in
Phone: (0832) 2417439/35 email: dir-dpse.goa@nic.in Fax: (0832) 2417443/37

No. DPSE/DIR/RBD/2017/01 5815

Dated: - OI /03/2017

CIRCULAR

Sub: - Disposal of applications for correction in RBD records by Registrar of Births and Deaths

Whereas, it is observed that many citizens are filing applications for corrections of births and deaths records addressed to Director/Joint Director as Chief Registrar of Births and Deaths or Addl. Chief Registrar for Births and Deaths in this office.

And that, as per provision of Section 15 of the Registration of Births and Deaths Act, 1969 read with Rule 11of the Goa Registration of Births and Deaths Rules, 1999 the respective Registrar of Births and Deaths authorized by the Government is the competent authority to effect corrections etc. to the original entry as per provisions of the Registration of Births and Deaths Act, 1969.

In view of above, the Entry Clerk in this office shall accordingly advise the applicants to file the papers at appropriate place in their respective taluka where original birth or death was registered and to also refrain from taking entry of any documents/applications which are addressed to Registrar of Births and Deaths as no such authority exists in the department. Further, such wrongly addressed communication leads to inordinate delay in its disposal and inconveniences to the applicants.

Further, it is also observed that most of Registrars/Sub Registrars of Births and Deaths in various Panchayats, Municipalities, Goa Medical College, Civil Registrar cum Sub Registrar casually forward each and every application received for corrections etc. for approval from the Chief Registrar/ Addl. Chief Registrar of Births and Deaths. However, upon perusing the provisions of the Registration of Births and Deaths Act, 1969 and the Goa Registration of Births and Deaths Rules, 1999 it is amply clear that the Registrar of Births and Deaths who register the event of birth and death are the only competent authorities to effect corrections for the same. Also, other then giving advice /clarification in rare cases, the Chief Registrar of Births and Deaths or Addl. Chief Registrar of Births and Deaths is expected to

generally refrain from entertaining the applications for corrections etc. forwarded by Registrar of Births and Deaths from various taluka for approval as it may amount to unlawful interference into functioning of a competent independent authority. Further, as the Chief Registrar/ Addl. Chief Registrar of Births and Deaths have no access to original records of births and deaths which are in possession of the Registrars of Births and Deaths at taluka, giving any clearance or approval to go ahead with proposal may be inappropriate and result in incorrect decisions at times, this needs to be avoided.

Therefore, undesirable references by various competent authorities to this office further unnecessarily increases the burden of this office and also causes delay and harassment in corrections etc. to the common citizens. So as to avoid this inconvenience caused to general public, RBD Division in this office is hereby required to forthwith return all such applications inappropriately referred to this office through a cyclostyled covering letter immediately within 03 days of receipt of such applications signed by the Research Assistant of RBD Division and a copy be invariably endorsed to applicant for information. All the Registrar/Sub Registrar of Births and Deaths are requested not to refer any such application for corrections for approval of the Chief Registrar/ Addl. Chief Registrar for Births and Deaths but may refer any specific application which requires specific advice only through the concerned Addl. District Registrar of Births and Deaths.

These instructions are issued with an objective to simplify and streamline the process of disposal of applications filed with various Registrar of Births and Deaths and it is expected that each of the authorities will cooperate in larger public interest and adhere to these instructions henceforth.



(Vikas S. N. Gaunekar)
Director/
Chief Registrar of Births and Deaths

To,

- 1. The Joint Director/Addl. Chief Registrar of Birth and Deaths, DPSE, Goa.
- 2. The Research Assistant, RBD, DPSE, Goa.
 - 3. The Head Clerk, Admin, DPSE to inform the Entry Clerk.

Copy to:

- 1. All the Block Development Officers and Addl. District Registrar of Births and Deaths in the State with request to sensitize the Panchayat Secretaries in proper implementation of the Registration of Births and Deaths Act, 1969 and the Goa Registration of Births and Deaths Rules, 1999.
- 2. All the Chief Officer of Municipal Corporations in the State.
- 3. The Commissioner, Corporation of City of Panaji, for kind information and necessary action.